Chicago Style of Documentation

The Chicago Style of documentation (also known as Turabian) is used in the history department at Aurora University. Since historical research papers generally use either footnotes or endnotes, this guide provides directions for notes, rather than in-text citations (which are used in other disciplines in Chicago Style). When writing your notes, be sure to use the “Insert Footnote” (or Endnote) command, rather than typing them in by hand. This method will automatically provide the number in superscript in the text and, more important, will allow the author to add and delete notes without having to retype all the numbers. For the bibliography, single space all entries and leave a blank line between them. Use a hanging indent.

The examples below give the format for the note first, followed by that for the bibliography.

Books

**Book with one author:**

Note:


Bibliography:


**Book with more that one author:**

Note:


Bibliography:


**Edited or translated book (this example also demonstrates the style for more than two authors):**

Note:


Bibliography:


**Chapter or article within a book**

Note:

Bibliography:

**Periodicals**

**Journal Articles**
Note:

Bibliography:

**Journal Articles from Electronic Sources**
DOI given: (If no DOI is given, type in the url instead.)
Note:

Bibliography:

**Article in a Magazine of General Interest**
Note:

Bibliography:

**Newspapers** (Page numbers are usually not included for newspaper articles, since pages can vary in different editions.)
Note:

Bibliography:
Other

**DVD or Videocassette:**
Note:


Bibliography:


**Non-periodical Electronic Sources:**
Include as much of the following information as is available for material that is published informally: author, title, title or owner of the site, URL. Include other identifying information that may be helpful. Date of access should be included in the bibliography only if the material is likely to change over time. Otherwise the date is not necessary.

Note:


Bibliography:


**On-Line encyclopedia:**
Note:


Bibliography:


**Personal Communication:**
A personal communication may be cited directly in the text or in a note; it is generally not included in the bibliography.

Note:

Margaret Harrington, personal communication, August 5, 2006.

**Later References**

When citing the same source later in the paper use a shortened for the footnote or endnote. If using more that one source by the same author, also include a shortened form of the title.

Note:

Jefferson, 293.